

Parish Annual Financial Report
September 1, 2016 – August 31, 2017

Parish St Joseph Church City Charlton

Operating Receipts

Offertory Collections	_____
Religious Education Income	_____
Gifts/Bequests	_____
Diocesan and National Collections	_____
Other Income:	_____
_____	_____
_____	_____
_____	_____
_____	_____

*See
Attached*

Total Operating Receipts

868 399.40

Operating Disbursements

Salaries	
Priest	_____
Lay Employees	_____
Fringe Benefits	
Priest	_____
Lay Employees	_____
Administrative Expenses	_____
Church Operating Expenses	_____
Rectory Operating Expenses	_____
Parish Center Operating Expenses	_____
Religious Education	_____
Diocesan and National Collections	_____
Committee Expenses	_____
Catholic School Assessments	_____
Other:	_____
_____	_____
_____	_____
_____	_____

*See
Attached*

Total Operating Disbursements

905 658.68

Increase (Decrease) in Operating Cash Balance

(37,259.28)

Capital Accounts

Capital Receipts

160 195.75

Capital Expenditures

124 754.95

Net change in Capital Accounts

35,440.80

Cash on hand and in bank August 31, 2017:

Parish Checking Account(s)

5173.90

Parish Savings Account(s)

26297.06 / 29,555.82

DEF Savings Account(s)

103 574.19 / 103,659.62

Investments

Outstanding Debt as of August 31, 2017:

Please List:

Due to Diocese

Amount Due

0

Due to Outside Vendors

Amount Due

See ATTACHED

5155.57

DEF Loans Outstanding Total as of August 31, 2017

2,343,906.21

I declare this report was prepared in accordance with Diocesan policy.

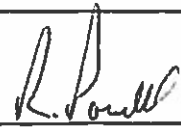
Bookkeeper/Preparer (signature):



Date

10/5/17

Reviewed: Finance Committee Chairperson (signature)



Date

10/23/17

Parish Name & City St Joseph Church - Charlton

Parish Finance Committee members:

Years on Committee

<u>Richard Powell - Chair C.P.A.</u>	<u>10 + years</u>
<u>Brian Amedy</u>	<u>3 years</u>
<u>Deacon Bill Shea</u>	<u>4 years</u>
<u>Lori Richardson</u>	<u>2 years</u>
<u>Joanne Powell</u>	<u>5 years</u>
<u>Janet Freimuth</u>	<u>2 year</u>
<u>Richard Vaughan</u>	<u>2 year</u>

Pastor (Signature) Robert Lattarato Date 10/5/17

St Joseph Parish

Bill List

Bill #	Invoice #	Invoice Date	Due Date	Amount	Vendor	Comment	Status
Bills applied to account: 1000 - Savers Checking Account (A-1-1000-01)							
2113	152377	07/12/2017	09/06/2017	100.00	Focus		
2107	343969	07/27/2017	09/06/2017	165.94	Niman Paper		
2129	57094458	08/07/2017	09/06/2017	1,047.03	Our Sunday Visitor		
2132	66887	08/07/2017	09/06/2017	125.00	Pro Tech Exterminations Services		
2109		08/07/2017	09/06/2017	135.00	The UPS Store		
2131	027-	08/08/2017	09/07/2017	108.77	Big Y Foods, Inc.		
	0000003047042						
	3						
2137	1795737	08/08/2017	09/07/2017	571.87	Osterman Propane		
2181		08/14/2017	09/13/2017	419.21	US Bank Equipment Finance		
2130	51369	08/02/2017	09/15/2017	1,274.06	Clark Mailing Service		
2182	3214336	08/21/2017	09/20/2017	213.45	Hope Publishing CO		
2161	93224947	08/15/2017	09/21/2017	107.73	OCP		
2159	57123159	08/14/2017	09/21/2017	81.89	Our Sunday Visitor		
2162	30055	08/14/2017	09/21/2017	469.40	Republic Business Credit LLC		
2183	181126	08/23/2017	09/22/2017	226.80	A.J. Letourneau, Inc.		
2184	64331173	08/25/2017	09/24/2017	77.50	Polar Corp		
2178		08/30/2017	09/29/2017	31.92	Autom		
Total bills for this account:				5,155.57			
Total bills for all accounts:				5,155.57			

*pd
Inv
September
2017*

St Joseph Parish

Statement of Activities - With Date Range

1 September 2016 - 31 August 2017

Account Shortcut and Description	<u>Current Period Actual</u>
Income	
PARISH COLLECTIONS	
4001 Sunday Ordinary Collections	543,656.20
4001 a On-Line Parish Sunday	136,293.00
4002 Easter	8,164.00
4003 Christmas	16,385.00
4004 Holy Days	7,112.00
4005 Fuel and Maintenance	3,287.00
PARISH COLLECTIONS Totals:	<u>714,897.20 e</u>
BUILDING FUND / CAPITAL CAMPAIGN	
4501 Building Fund	29,000.00
4501 a On-Line Building Fund	1,350.00
4502 Capital Campaign	10,100.00
4502 a On-Line Capital Campaign	4,697.00
BUILDING FUND / CAPITAL CAMPAIGN Totals:	<u>45,147.00</u>
OTHER PARISH INCOME	
5003 Gifts and Donations	5,208.70
5005 Stipends	3,810.00
5005 a baptism	995.00
5005 b wedding	1,200.00
5005 c funeral	6,025.00
5006 Candle and Candle Shrine	2,041.00
5007 Flowers	4,702.00
5008 Rental Income	1,220.00
5012 Catholic Free Press	995.00
5014 Misc. Income	1,478.05
5015 Refunds and Overpayments	8,381.54
5021 Veridian	125.78
5022 Solar Feild	5,833.33
OTHER PARISH INCOME Totals:	<u>42,015.40</u>
RELIGIOUS EDUCATION	
5501 First Lights Registration Fee	9,540.00
5502 Edge Registration Fee	4,745.00
5503 a Life Teen Registration Fee	9,195.00
5503 b Life Teen Confirmation Fee	645.00
5503 c Life Teen Fund Raiser	940.00
5503 d Life Teen Donations	150.00
5503 e Life Teen Trips	13,412.03
5507a CSM TRIP	0.00
5507b Rafting trip	708.00

Account Shortcut and Description**Current
Period Actual**

5508 Adult Faith	2,174.99
5515 VBS	829.00
RELIGIOUS EDUCATION Totals:	42,339.02

DIOCESAN COLLECTIONS

6001 Mission Appeal	0.00
6002 Catholic Relief Overseas	0.00
6003 Partners in Charity	17,100.00
6004 Catholic Communications	10.00
6005 Peter's Pence	924.00
6006 Catholic University	0.00
6007 Propagation of Faith	1,139.00
6008 Campaign for Human Development	0.00
6009 Good Friday	1,492.00
6010 Catholic School Collection	472.00
6011 Diocesan Missionary Priest	1,737.00
6012 Rice Bowl	1,435.96
6014 Latin America Collection	0.00
6015 Retired Religious Collection	1,384.00
6016 Eastern Europe	0.00
DIOCESAN COLLECTIONS Totals:	25,693.96

PARISH COMMITTEE INCOME

5009 Thanksgiving	2,025.00
6501 Food Pantry	510.00
6507 Entertainment	3,336.35
6509 Coffee Shop Income	410.00
6510 St. Vincent dePaul	300.00
6512 R.C.I.A.	740.00
6513 In/Out	8,895.47
6513 a 15th Anniversary	5,232.00
6514 Haiti	18,718.00
6515 Parish Mission	3,287.00
6517 2nd floor remodel income	115,048.75
PARISH COMMITTEE INCOME Totals:	158,502.57

CHURCH EXPENSE

6516 Radio Station	0.00
Income Totals:	1,028,595.15

Expense**CHURCH EXPENSE**

7101 a Parish Priest	31,560.00
7101 b Parish ASSOCIATE Priest	26,460.00
7101 c Priest Benefits and Retreats	37,455.08
7101 d Priest Cell Phone	0.00
7101 e Gas for Auto	569.07
7102 Other Priest	3,030.00
7103 Deacons	3,345.22

Account Shortcut and Description	<u>Current Period Actual</u>
7105 Organists	18,209.46
7106 Cantor	6,574.74
7107 Music	1,854.39
7108 Misc Choir Expense	727.70
7109 Choir Director	7,827.28
7110 Kitchen and Paper Goods	592.76
7111 a Electric	31,190.35
7111 b Phone	2,276.45
7111 d Water	707.00
7111 e Propane	20,679.50
7111 f Rubbish	2,721.60
7111 c Tv & Inernet	3,168.92
7112 Insurance	21,920.00
7112 a Legal Fees	3,162.50
7113 a Wine	782.50
7113 b Host	1,236.87
7113 c Candles	1,004.68
7113 d Misc Altar Supplies	3,039.38
7113 e Altar Servers	408.00
7113 f lector and euch ministers	736.02
7113 g flowers	324.08
7114 a Maintenance & Supplies	16,251.22
7114 b Maintenance Employees	49,927.48
7114 d Maintenance Inspections and Equipmen	8,036.96
7114 c Generator	0.00
7114 e Elevator	1,579.89
7114 f outside supplies dirt, snow, flowers etc	2,354.69
7114 G furnishings	0.00
7117 Professional Journals	429.95
7118 Cathedraticum	54,504.00
7119 Catholic Free Press	3,211.00
7120 a Mass Intentions	4,551.73
7120 b Weddings	577.45
7120 c Baptism	999.45
7120 d Funeral	5,622.50
7121 Misc. Church Expense	10,136.39
7122 Misc. Printed Matter	2,202.37
7122 a Newsletter	1,568.22
7123 Missalets	3,720.00
7124 Evangelization	0.00
7125 Cursillo	0.00
7127 R.C.I.A.	2,756.39
7128 Stewardship	499.00
7133 Thanksgiving	2,221.42
7134 Christmas	15,136.99
7135 Easter	2,046.01
7136 Tithe	2,150.00
7138A Haiti	15,040.00

Account Shortcut and Description	Current Period Actual
7139 Spitiual Direction	1,800.00
7160 Extra School Expense	350.00
7170 Radio Station	0.00
CHURCH EXPENSE Totals:	439,234.66

RECTORY EXPENSES	
7207 Houskeeper	10,651.39
7213 Food and Supplles	12,061.93
7216 Furnishings	740.00
RECTORY EXPENSES Totals:	23,453.32

RELIGIOUS ED. EXPENSE	
7401 a First Lights Coordinator	8,650.00
7401 b First Lights Expense	5,703.13
7401 c First Communion	528.35
7401 d First Lights Assistant (Pam)	8,398.44
7402 b EDGE Expense	3,071.43
7402 a EDE Coordinator	7,750.80
7403 Life Teen Coordinator	2,000.00
7403 a Life Teen Expense	8,630.07
7403 b Life Teen Confirmation	2,503.23
7403 c Life Teen Fund Raiser	0.00
7403 e Life Teen Trips	15,318.12
7403F CSM TRIP	1,048.34
7403G Rafting trip	1,014.00
7404 Adult Faith	3,883.96
7405 Misc. Rel Ed Expense	1,790.65
7406 College Connection	578.33
7410 VBS	795.37
RELIGIOUS ED. EXPENSE Totals:	71,462.22

FRINGE BENEFITS	
7501 a FICA	(8,393.29)
7501 b Medicare	(1,962.82)
7501 c Social Sec. Taxes oasdi - other	(10,356.11)
7501 d Social Security Tax Paid	0.00
7502 a Federal Tax w/h from employe	(20,545.00)
7502 b Federal Taxes Paid	40,673.90
7503 a State Tax w/h from employe	(9,632.00)
7503 b State Tax paid	9,608.00
7513 Medical Insurance	13,589.27
7513 b Sick Time	0.00
7521 Workers Compensation	2,606.00
7525 Pension Plan	40.44
7525 a Pension plan employer	2,062.44
FRINGE BENEFITS Totals:	17,690.83

ADMISTRATIVE EXPENSE	
7601 a Secretary	32,292.01
7601 b Receptionist (sister)	8,850.00

Account Shortcut and Description	Current Period Actual
7601 c Receptionist (pat)	5,200.00
7630 a Paper and supplies	3,248.79
7630 b Postage	1,606.97
7630 c Envelopes	7,073.32
7630 d Misc Office Expense	365.04
7640 Computers	10,578.34
7645 Copiers	7,859.32
7650 Bank Fees	4,888.40
ADMISTRATIVE EXPENSE Totals:	81,962.19
DIOCESAN COLLECTIONS	
7701 Home Mission	200.00
7702 Catholic Relief Overseas	0.00
7703 Partners in Charity	17,100.00
7704 Catholic Communications	140.00
7705 Peters Pence	924.00
7706 Catholic University	200.00
7707 Propagation of Faith	1,129.00
7708 Human Development	250.00
7709 Good Friday	1,492.00
7710 under 7713	0.00
7713 Catholic School Appeal	442.00
7711 Diocesan Missionary Appeal	1,737.00
7712 Rice Bowl	1,435.96
7714 Latin America	200.00
7715 Retired Religious	1,659.00
7716 Eastern Europe	350.00
DIOCESAN COLLECTIONS Totals:	27,258.96
COMMITTEE EXPENSES	
7801 Food Pantry	582.95
7807 Entertainment	1,068.19
7809 Coffee Shop	1,415.74
7810 St V dePaul	8,179.07
7812- R.C.I.A.	0.00
7813 IN/OUT	9,323.37
7813 a 15th Anniversary	3,983.00
7815 Parish Mission	3,044.18
COMMITTEE EXPENSES Totals:	27,596.50
DEF 1192	
8001 Def 1192 Loan	217,000.00
2nd floor remodel	
9001 2nd floor remodel	124,754.95
Expense Totals:	1,030,413.63
Income - Expense:	(1,818.48)